

## Request to Speak

### At a St. Ambrose Parish Board of Education Meeting

Date of meeting at which I would like to speak: \_\_\_\_\_.

This request must be completed and must arrive by 3:30 pm at the St. Ambrose School office at least ten (10) calendar days prior to the meeting in question.

Name of speaker: \_\_\_\_\_.

Address of speaker: \_\_\_\_\_.

Contact phone number of speaker: \_\_\_\_\_.

The speaker is a member of St. Ambrose Parish: \_\_\_\_\_ Yes \_\_\_\_\_ No

#### Topic(s) that the speaker plans to address.

Normally, the Board Chairperson allows five minutes per speaker. The Chairperson may alter this time limit if the speaker represents a number of individuals who are also present at the meeting but who will not be speaking themselves. The Chairperson may also reduce the time limit depending on the number of speaker requests and the time available on the agenda for speakers.

---

---

---

---

Signed: \_\_\_\_\_ Date: \_\_\_\_\_.